

2012 CALENDAR

1/19 JANUARY 19

- 2012 Labor Law Update & Controlling Costs with Wellness

2/21 FEBRUARY 21

- Understanding the Cost of Workers' Comp Injuries
 - Calculating Your Experience Mod
- Creating Effective Employee Manuals

4/17 APRIL 17

- Enforcement Guidance with Americans with Disabilities and Workers' Compensation
- Are You Paying Your Employees Correctly?
 - Wage and Hour Course

6/19 JUNE 19

- Keeping a Safe Work Environment
 - OSHA Safety Compliance
- Creating a Dynamic Workforce
 - Job Descriptions, Interviewing, Evaluations, and Discipline

8/21 AUGUST 21

- Benefits Compliance
 - COBRA, Contract Policy Provisions and Summary Plan Descriptions
- Anti-Harassment and Conducting Investigations

10/16 OCTOBER 16

- IRS Section 125 Compliance
- Are You Prepared for a I-9 Form Audit?
 - Compliance with I-9 Forms and Retention

12/18 DECEMBER 18

- Navigating through the Protected Leaves Maze
 - Compliance with Family Medical Leave

